

Policies Currently in Development

If you have questions about any of these policies, contact the [policy administrator](#)

May 2, 2008

Policy Topic	Development Status	Comments
Contracting Authority (Non-Employment Related)	Policy has been drafted; web-based tools are being developed. Target for implementation is July 1, 2008.	Clarifies the requirement that only those persons to whom the authority has been delegated may commit or obligate the university to contracts or agreements.
Hiring Authority	Draft policy is in development. Target for implementation is July 1, 2008.	To clarify who has authority to hire employees, consistent with Regents requirements. A companion to a policy on contract authority, this policy will enable the university to disclaim a hiring decision not made at the appropriate level.
Employment Verifications & Background Checks	Draft policy is in development	To provide for adequate and consistent employment verifications and criminal background checks. The policy will apply to all employees. The policy team will define what is meant by "all employees," address confidentiality issues, determine implementation strategies, and develop training.
P&S Performance Management	Draft policy is in development	Revision of current P&S performance appraisal policy to support a new P&S performance management program that is being developed.
Children in the Workplace	Draft policy is in development	This policy will reduce the potential for minor children to be harmed on ISU property because of hazardous workspaces or not being closely supervised.
Export Controls	Policy revisions are being drafted	To clarify current policy and tie to resources for complying with export controls.
Records Retention	Draft policy and an updated, user-friendly records retention schedule are in development	To provide the criteria for identifying a document as a university record based on its content, to indicate responsibility for retention, and to state general principles regarding retention.